



Socko DJ's



A spectacular sound & light experience!

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Wedding Reception Planner

Don't worry if you don't have all of the information to complete this planner. Fill in the information you are sure about, and we will help you complete it when we get together for the planning consultation.

Contact Information

Bride's Name:

Groom's Name:

Phone/Email:

Phone/Email:

Wedding Date:

Setup Start Time:

Entertainment Start Time:

End Time:

Order of Events

Sequence	Time	Event
		Guests arrive
		Guest seating for ceremony
		Wedding Ceremony
		Cocktail Hour
		Reception Start
		Grand Entrance
		Grace/Blessing
		Toasts (<i>make sure champagne has been poured!</i>)
		Salad
		Your Love Story
		First Dance
		Wedding Party Dance (<i>can be combined with first dance</i>)
		Open Dancing
		Main Course (<i>1 hour after start of salad course to allow sufficient time for love story, first dance, and open dance set</i>)
		Father/Daughter and Mother/Son Dances
		Open Dancing
		Cake Cutting
		Garter / Bouquet
		Open Dancing
		Dessert
		Open Dancing
		Last Dance

Note: The printed order of events is only a suggestion. Every reception is different, and this is YOUR reception. Any event may be added, removed, or rearranged as long as it is clearly indicated in the above table. '~' means approximate time.

Wedding Planner

General Information

Bride's Parents Names: _____ Groom's Parent's Names: _____
 Phone/Email: _____ Phone/Email: _____
 Number of guests: _____ Number of children: _____
 Is there "dead air time" during which we shouldn't play? _____ When? _____
 Our standard attire is tuxedos with black shirts and straight white ties. If you wish different attire, detail preference here: _____

Location Information

Name/address of establishment: _____
 Contact name: _____ Phone: _____
 Primary room name/location: _____ Floor: _____
 Do we have to provide music in other room(s) at any time (*such as for cocktail hour*)? If so, what, where and when?: _____
 Number of courses to be served (including dessert): _____
 Are you/the caterer providing meals for the entertainment staff? _____
 Does the caterer need everyone seated to take orders for the main course? _____ If yes, when and for how long?
 Will the caterer be using the dance floor for a buffet during the cocktail hour? _____ During the main course?
 Directions to reception (*use additional sheets if necessary*): _____

Table Photos/Interviews

Please indicate the points (if any) during the reception when you and your photographer want everyone to remain seated for table photos:
 Please indicate the points (if any) during the reception when you and your videographer want everyone to remain seated for table interviews:
 If the photographer or videographer requests it, do you want us to clear the dance floor or delay the start of dancing for the completion of table photos and/or interviews?
 Is it ok to start the dancing if the photographer or videographer takes you out of reception for a while even, if before your first dance?

Contact Information For Other Party Professionals

	Name	Phone	Fax	Booked From-To
Caterer				
Banquet Hall/Venue				
Planner/Coordinator				
Photographer				
Videographer				
Florist				
Decorator				
Cake maker				

Wedding Planner

Music For Ceremony (If DJ Providing Music)

Wedding Party Entrance (some suggestions follow):

- Canon in D (Pachelbel) (*Traditional*)
- Shepherd Moons (Enya) (*Contemporary*)
- Watermark (Enya) (*Contemporary*)
- Theme from Chariots Of Fire (*Contemporary*)
- Chapel Of Love (Dixie Cups) (*Very Contemporary*)

Bride's Entrance (some suggestions follow):

- Bridal March / Bridal Chorus (Wagner) (*Traditional, but not for Jewish weddings*)
- Trumpet Voluntary (Clarke) (*Traditional*)
- The Wedding Song (Kenny G) (*Contemporary*)
- Oh Pretty Woman (Roy Orbison) (*Contemporary*)

Kiss (music optional) (some suggestions follow):

- I Feel Good (James Brown) (*Very Contemporary*)

Exit as Husband and Wife (some suggestions follow):

- Wedding March (Mendelssohn) (*Traditional, but not for Jewish weddings*)
- Arrival of the Queen of Sheba (Handel) (*Traditional*)
- Theme from Chariots of Fire (*Contemporary*)
- By the Time This Night Is Over (Kenny G/Peabo Bryson) (*Contemporary*)
- We've Only Just Begun (Carpenters) (*Contemporary*)

Cocktail Hour

Is cocktail hour in same room as main reception? If not, what room is it in?

Music for cocktail hour (*suggested genres are soft jazz, soft show tunes, or slow rock*):

Reception Start (Guests enter main reception room from cocktail room)

Music to start with (*soft music recommended*):

Reception Grand Entrance / Introductions

Suggested order of introductions (*note: you can opt to have the grandparents rise in their seats and recognize them there*):

1. Bride's grandparents
2. Groom's grandparents
3. Bride's parents
4. Groom's parents
5. Bridesmaids and Groomsmen
6. Maid/Matron Of Honor (*Can be combined with Best Man*)
7. Best Man (*Can be combined with Maid/Matron of Honor*)
8. Bride and Groom

We recommend upbeat music. Note that instrumentals work best for "expanded introductions." Some suggested music follows:

- Adagio For Strings (Tiesto)
- America (Neil Diamond) (*instrumental part*)
- Chariots of Fire
- Da Funk (Daft Punk)
- James Bond Theme (Moby)
- Havana (Kenny G)
- Masterpiece Theater Theme
- Mission Impossible Theme (Adam Clayton & Larry Mullen)
- Olympic Theme
- Peter Gunn (Duane Eddy)
- Pink Panther Theme (Henry Mancini)
- Rocky Theme
- Route 66 Theme (Nelson Riddle)
- Sandstorm (Darude)
- Sirius (Alan Parsons Project)
- Take Five (Dave Brubeck Quartet)
- Theme from 2001 A Space Odyssey
- The Entertainer (Scott Joplin)
- The Magnificent Seven (Al Caiola)
- Tonight Show Theme
- Twilight Zone (2 Unlimited)
- 20th Century Fox Fanfare (*for after bride and groom introduced*)

Wedding Planner

Please list those to be introduced during the grand entrance in the order they will be introduced. You can choose different songs for each person or one for the entire group. Include some interesting facts about each person to be announced as they enter (***DON'T** include anything embarrassing or anything you wouldn't want them/other guests to hear*). Use additional sheets if necessary.

Name/Phone Number

Phonetic Pronunciation

How to Introduce

Music

For bride and groom, please clearly indicate how to introduce. Some common possibilities (*given Jane Doe marrying John Buck*):

- Jane and John Buck
- John and Jane Buck
- Mr. and Mrs. John Buck

Grace (or other blessings such as Kiddush and Motzi)

Blessing

Name of person (with phonetic pronunciation) to be introduced to say the blessing

Toast

Name and phone number of person (*with phonetic pronunciation*) who will be introduced to give the toast (*usually the Best Man, could also be the Best Man and Maid/Matron Of Honor together*):

Will there be other people offering toasts? If so, describe:

After the toast, will the bride and groom want to say something? *This is a wonderful opportunity to welcome everyone and to do any special acknowledgements, such as guests who have traveled a long distance or friends or family who have contributed in the preparation of the ceremony or reception. This is a fun and memorable alternative to the typical, time-consuming receiving line.*

First Dance

Music for first dance (*slow song recommended*):

You can have us invite your guests to join in partway through the above song, or we can invite them up when the next song begins. We can have the wedding party join you first and invite the rest of the guests to join in one verse later, or we can invite all of the guests (including wedding party) to join in at the same time. When and how do you want us to invite other guests to join in?

First slow song after first dance (*optional*):

Type of music to continue with after first dance. *High-energy dance music is recommended, but slow dancing or any other type can be used. If desired, you can also list specific songs here:*

Wedding Planner

Meal

Type of music:

While guests are waiting for food, we can encourage other couples to come out on the floor and slow dance. Is this OK with you AND the caterer?

Father/Daughter and Mother/Son dances

Father/Daughter and Mother/Son dances can be combined or can be separate. Do you want them together or separate (*circle one*)? If separate, who dances first: Father/Bride or Mother/Groom (*circle one*)? If separate, also indicate which song for each below.

Music for Father/Daughter and Mother/Son dance (suggestions follow):

- Unforgettable (Dinah Washington, Natalie Cole or Nat King Cole)
- Wind Beneath My Wings (Bette Midler)
- You Raise Me Up (Josh Groban)
- Through the Years (Kenny Rogers)
- A Song For My Son/Daughter (Mikki Viereck)
- Always Daddy (Melanie Trent)
- Stand By Me (Ben E. King)
- Always and Forever (Heatwave or Luther Vandross)
- Daddy's Little Girl (Al Martino) (*not at Jewish weddings*)
- Daddy's Little Girl (Chelsea Lynn)
- Daddy (Beyonce)
- You've Got a Friend (James Taylor) (*If someone other than Father / Mother*)

We can invite all fathers/daughters and all mothers/sons to dance instead of just the bride's and groom's alone. You can have us invite your guests to join in partway through the above song, or we can invite them up when the next song begins. We can have the wedding party join you first and invite the rest of the guests to join in one verse later, or we can invite all of the guests (including wedding party) to join in at the same time. When and how do you want us to invite other guests to join in?

For some people, a special dance with a Stepfather, Uncle, Brother, or close family friend is done in lieu of, or in addition to, a parents dance. Please indicate any other special dances here:

Cake Cutting

Music to play during cake cutting (suggestions follow):

- Bride Cuts the Cake
- When I'm 64 (Beatles)
- How Sweet It Is To Be Loved By You (James Taylor or Marvin Gaye)
- Eat It (Weird Al Yankovic)
- Mission Impossible
- Jeopardy Theme
- Ice Cream (Sarah McLachlan)
- Circle Of Life (Elton John)
- It Had To Be You (Harry Connick Jr.)
- Our House (Crosby, Stills & Nash)
- St. Elmo's Fire (John Parr)
- Sugar Sugar (The Archies)
- Cut the Cake or Pick Up the Pieces (Average White Band)
- Cuts Like A Knife (Bryan Adams)

The fun of this formality is in the anticipation. You may wish to have a playful, yet sensible attitude while feeding each other.

Wedding Planner

Garter and Bouquet

Music (some suggestions follow):

Groom Removes Garter

- Theme From Mission Impossible
- Theme From Inspector Gadget
- Theme From Pink Panther
- Macho Man (Village People)
- Jeopardy Clock
- Legs (ZZ Top)
- I'm Too Sexy (Right Said Fred)
- You Can Leave Your Hat On (Joe Cocker)

Invite Men Out and Garter Toss

- Peter Gunn (Duane Eddy)
- Theme From Rocky (Rocky Orchestra)
- Oh Yeah (Yello, From Ferris Bueller's Day Off)

Bouquet Toss

- Girls Just Want to Have Fun (Cyndi Lauper)
- Pretty Woman (Roy Orbison)
- Girls, Girls, Girls (Motley Crue)
- Pretty Young Thing (Michael Jackson)

Garter Catcher Puts Garter On Bouquet Catcher's Leg

- Keep Your Hands To Yourself (Georgia Satellites)
- Theme From Mission Impossible
- Oh Yeah (Yello, From Ferris Bueller's Day Off)
- Let's Get It On (Marvin Gaye)
- Hot Legs (Rod Stewart)
- You Sexy Thing (Hot Chocolate)

Do you want the garter catcher to put the garter on the leg of the bouquet catcher (*this is optional*)?

The bouquet and garter toss can be done in an "ordinary" fashion, or it can be "livened up" by many different twists—ask us for ideas if you want to try something different. How do you want to do the bouquet and garter toss?

Will there be additional dancing after the bouquet and garter toss, or is it to be followed immediately by the last dance and the end of the reception?

Grand Finale

Before the last dance, we can organize guests into a circle around the two of you, pass the mic around, and allow your guests to each offer best wishes. This makes great video footage. Do you want to do this? To what song (*we suggest That's What Friends Are For*)?

Music for last dance (some suggestions follow):

- Last Dance (Donna Summer)
- Two Tickets to Paradise (Eddie Money)
- Times Of Your Life (Paul Anka)
- I've Had the Time Of My Life (from Dirty Dancing)
- "You're the One That I Want (from Grease) followed by "Walking On Sunshine"
- Save The Last Dance For Me (Michael Buble)
- Margaritaville (Jimmy Buffet)
- Piano Man (Billy Joel)
- Shout (Isley Brothers)
- New York, New York (Frank Sinatra)
- The Party's Over (Willie Nelson or Nat King Cole)
- Goodnight Sweetheart (The Spaniels)
- You'll Accompany Me (Bob Seger)
- Day-O (Harry Belafonte)

Are you leaving before the last dance?

If so, at what time?

Do you want your exit to be announced?

Ethnic Dances, Etc.

Please indicate any specific ethnic dances you want to do or customs you wish to observe, and at what points in the reception (also add them to order of events on page 1). Make sure to include names (with phonetic pronunciations) of specific people to be involved (i.e., names of people that will be lifted up in chairs).

Wedding Planner

Follow-Along/Line Dances (optional)

If there are any specific dances you would like us to lead (**requires a minimum of our MC Entertainment Package**), please note them here (*write NO LEAD DANCES if you won't want us to lead any dances*). Here are some of the dances in our repertoire:

- Agadoo
- Blame It On The Boogie
- Booty Drop
- Car Wash
- Cha Cha Slide
- Chicken Dance
- C'mon 'N Ride It (The Train)
- Conga Line
- Cotton-Eyed Joe (Rednex)
- Cup Of Life (Ricky Martin)
- Dollar Wine Dance
- El Tongoneo (Mestizzo)
- Electric Slide
- Get Down Tonight
- Greased Lightning
- Hands Up (from Club Med)
- Hokey Pokey
- Hold Your Head (Bahamas)
- Kung Fu Fighting (Bus Stop)
- Let It Whip
- Lindy (swing)
- Macarena
- Mambo Number 5
- Maria (Ricky Martin)
- Men In Black
- Mony Mony
- Piano Man
- Play That Funky Music
- Proud Mary (Ike & Tina Turner)
- Runaround Sue
- Shout
- Staying Alive
- Swing Engine
- Turn The Beat Around
- Walk This Way (Run DMC)
- Wild Wild West (Will Smith)
- YMCA

Music Requests (Songs to DEFINITELY be played) (Use back separate provided song request list)

Try to put only 5-10 **MUST PLAY** requests here, and list additional requests in the next section to be played if time permits. Note that there are specific sections for music for the **If any song has a special meaning to you, please detail that in the notes below.**

Title/Artist

Notes (specific time to play, person to dedicate to, etc.)

Music Requests (Songs to be played if possible) (Use back or additional sheets if necessary)

Also list any types/genres of music you'd like us to play from.

Wedding Planner

Request Censorship Guidelines

Some songs/lyrics are not appropriate for all audiences (e.g. kids), may offend some people, or may be generally not conducive to a party atmosphere. From the following categories, which types of songs should we censor (NOT play)

Type	Example	Censor?	Comments (e.g. qualify what to censor)
Foul language (blatant)	Unbleeped curse words		
Foul language (borderline)	Motherf***er (bleeped but you can still tell/audience may sing along)		
Sexual (blatant)	Closer / Nine Inch Nails – I want to F**k you like an animal		
Sexual (borderline)	It Wasn't Me / Shaggy – Banging on the Bathroom Floor Bad Touch / Bloodhound Gang – You and me ain't nothing but mammals so let's do it like they do on the discovery channel ... Get horny now.		
Sexual (mild)	Hot In Here / Nelly – Let's take off all our clothes Your Body Is a Wonderland / John Mayer		
Violence (blatant)	Rapping about shooting people Gunshot sound effects		
Violence (mild)	Hit Me With Your Best Shot / Pat Benatar		
Drug use	Rapping about illegal drug use / dealing		
Adultery/Cheating	Before He Cheats / Carrie Underwood I Honestly Love You / Olivia Newton-John		
Depressing / sad	Comfortably Numb / Pink Floyd Against All Odds / Phil Collins 19 / Paul Hardcastle Ghetto / Akon		
Really hard rock	Die, Die My Darling / Metallica No Place To Hide / Korn Faith / Limp Bizkit		
Other religions	Fire and Rain / James Taylor (for non-Christians) – Jesus reference Jesus Take the Wheel / Carrie Underwood (for non-Christians) King Without a Crown / Matisyahu (for Christians) – waiting for the messiah (NOT Jesus)		

If there are any other categories you wish to add, list them below (*Use back or additional sheets if necessary*):

NOTE: Blatant cases are generally flagged as such in our internal music database, but the borderline/mild cases are more subjective (depends on who is evaluating) and may not be uniformly flagged to your liking. So the above can only be considered a guideline (not a contractual obligation).

Wedding Planner

If you are having music videos, from the following categories, which types of scenes should we censor (NOT play)

Type	Example	Censor?	Comments (e.g. qualify what to censor)
Sexual (blatant)	Looks like they're having sex		
Sexual (borderline)	Two people on top of each other in a suggestive position, but not obviously having sex		
Sexual (mild)	Passionate kissing / embrace		
Nudity (blatant)	Topless girls/bare breasts No pants (genitals or buttocks completely showing)		
Nudity (borderline)	Cleavage close-ups, butt-cheek close-ups		
Nudity (mild)	Scantily clad (e.g. bikinis, g-strings)		
Violence (blatant)	Shooting, hitting, bloody/gory, war scenes		
Violence (borderline)	Arrest scene, car accident		
Violence (mild)	Grabbing/shaking someone		
Drug use	Illegal drug use / dealing		
Depressing / sad	Person dies Messages about war		

If there are any other categories you wish to add, list them below (*Use back or additional sheets if necessary*):

NOTE: Blatant cases are generally flagged as such in our internal music database, but the borderline/mild cases are more subjective (depends on who is evaluating) and may not be uniformly flagged to your liking. So the above can only be considered a guideline (not a contractual obligation).

List Of Songs & Music Types NOT To Be Played (*Use back or additional sheets if necessary*)

List Of Songs To Be Played ONLY IF REQUESTED BY A GUEST (*Use back or additional sheets if necessary*)

Wedding Planner

Dedications, Birthdays, Anniversaries, Other Special Dances, etc.

List any special announcements you would like us to make. This is a great way to personalize your wedding and recognize someone special.

Additional Notes (Use back or additional sheets if necessary)

Will you be moving? If so, please provide your new mailing address and phone number:

Is there anybody that is really important to you that won't be able to attend? If so, please describe (including names) below.

If there is anything else we need to know to ensure your reception flows smoothly, please list the details here. In particular:

- Deceased or estranged family members
- Divorced and/or remarried family members
- Any sensitive information regarding your wedding, family, or guests that we should be aware of
- If you are having a video presentation, a photo montage, a singer, musicians, fraternity/sorority serenade, centerpiece giveaway, or any other personalized additions that will make your party unique